



CITY OF LONG BEACH

Department of Planning and Building

333 WEST OCEAN BOULEVARD ■ LONG BEACH, CALIFORNIA 90802 ■ (562) 570-6194 FAX (562) 570-6068

APPLICATION FOR APPEAL

An appeal is hereby made to Your Honorable Body from the decision of the
() **Zoning Administrator** on the _____ day of _____ 20_____.
() **Planning Commission**

APPELLANT: _____

APPLICANT: _____

Project address: _____

Permits requested: _____

Project description: _____

Reason for appeal: _____

Your appellant herein respectfully requests that Your Honorable Body reject the decision of the () **Zoning Administrator** or () **Planning Commission** and () **approve** or () **deny** this application.

Signature of Appellant: _____

Print name of Appellant: _____

Mailing address: _____

Phone No.: _____

Note: Please be sure to review the filing instructions on the reverse side of this form. A filing fee may be required.

=====STAFF USE ONLY=====

Counter staff: _____ Case No. _____ Date: _____

Filing Fee required: () Yes () No Application complete: () Yes () No

FILING INSTRUCTION

- I. These conditions apply only when **appealing a denial**. Appeal of Conditions of Approval shall be considered a **denial**.

The following materials shall accompany this appeal:

A. **Filing Fees:**

1. Appeal to **PLANNING COMMISSION**
(See current fee schedule)
2. Appeal to **CITY COUNCIL**
(See current fee schedule)
3. Appeal by an Aggrieved Person not having an interest in the project (not the Applicant)
(No fee required)

B. **Sets of plans:**

1. For **PLANNING COMMISSION**: Ten (10) sets of reduced (11" x 17") plans.
2. For **CITY COUNCIL**: Twenty-eight (28) sets of reduced (11" x 17") plans.

C. **Photographs:**

Ten (10) sets of mounted color copied photographs.

- II. When the Appellant (Aggrieved Person) is not the Applicant, the Appellant is not required to file the above materials. The Appellant of the Case shall be required to file the above materials.